

GEORGE HOLMES BIXBY MEMORIAL LIBRARY

Minutes of the Meeting of the Board of Trustees

04February10

Attending: Andy Paul, Chair; Nancy Hibbard, Paula Hunter, Gloria Normile and Mike Petrovik; with Carol Brock, Director, and Mary Farrell, Children's Librarian.

The Chair called the meeting at 7:05 p.m.

The minutes of the January meeting were approved as distributed.

The treasurer's report (attached hereto and made a part of these minutes) was reviewed and placed on file for audit. Paula will have her books ready for audit before the Feb 22 deadline. On motion made and seconded, it was unanimously

VOTED: To accept with gratitude contributions totaling \$1,060.

Announcements: Carol and Andy have submitted Annual Reports to the Town. Gloria and Nancy will run for three-year terms in the March election. Mike is well! The Frankestown Democratic Committee has given the Library a handsome edition of the works of Robert Frost in memory of Tai Holm.

Librarian's report: 465 patrons circulated 200 works of fiction, 87 non fiction, 88 magazines, 21 audio books and 3 DVDs. We have one new patron. The copier earned \$7.60.

Children's Librarian reported 226 children circulated 154 Easy fiction, 19 E non-fiction, 63 Juvenile fiction, 38 J non-fiction, 17 videos, one audio, and 9 magazines.

Carol reported regular meetings of the Water Board and the Democratic Committee. She had supervised study groups after regular Library hours.

Two unresponsive patrons have been sent warning letters.

Hanchett Nature Series at FES was attended by 100 people and enthusiastically received. Heidi's movies are well attended. NEA Big Read program will feature *To Kill a Mockingbird* in a book discussion in March along with the movie and a drama reading.

The carpet has been installed downstairs. A plumbing problem downstairs was resolved by Donnie Abbott. It was suggested that Pinney be called in. Mike will contact Adrian.

Where is the building "manual" promised by Baybutt???

Carol will be on leave from Feb 18 for perhaps two weeks. Staff will cover.

Mary reported program activity: FES sent 43 children to visit the Library for a tour and reading.

The PTO will sponsor an after-school Valentine program on Feb 12.

On Feb 3, 4 babies (with a parent) enjoyed their first Lap-read program.

Pre-schoolers story time is scheduled on March 3.

"Picturing America" continues with children writing stories, taking pictures and making puppets.

Paula suggested the programs be noted in the Ledger. An email list for home-schoolers should be developed.

At 7:56, on motion made by Gloria and seconded by Mike, according to RSA 91-A:3 II C, it was

VOTED: To discuss personnel in non-public session.

At 8:07, on motion made by Gloria and seconded by Mike, it was unanimously

VOTED: To end the non-public session and seal the minutes thereof.

On motion made by Hibbard and seconded by Petrovik, it was unanimously

VOTED: To appoint Kate Gadwah (7 hours per week) and Jan Griffen (one hour per week) as Assistant Librarians.

Meeting use policy: Town policy re Town Hall has users providing insurance coverage. We will ask Town attorney about a "waiver of liability" for outside of regular hours use by non-Town department users. Paula will see what Hancock library does. To be continued; but in all probability whatever the Town says will be our policy.

Donor recognition: We will review and update our donor recognition in the next several weeks.

There was no public comment.

There was no further business.

The meeting adjourned at 8:40 p.m.

A true record

Nancy Hibbard, Secretary